



Section of Policy Manual: Governance	Policy No. : GOV-07
Subject: Board Self Evaluation	Policy Approval Date: Date first approved: October 20, 2022
Year of next review: July 2026	Last Review/Revision Date: July 2022

POLICY

The Board will evaluate itself, under the leadership of the Chair, through a written report annually, by reviewing the Mission and Vision Statements, and the Strategic Plan. The Board will also evaluate itself in terms of the duties of the Board members as outlined in the Policy Manual.

PURPOSE

Board Self Evaluation is to assess management of the Board, to acknowledge goals achieved, determine strengths and weaknesses, provide perspective to the Board's activity during the preceding year and act as a guide in the coming year.

PROCEDURE

In October each member of the Board will receive a copy of the Board Self Evaluation Questionnaire: A Tool for improving the Governance Practices of Non-Profit Organizations (Appendix A). The questionnaire will be completed and returned to the Chair. The evaluation will include examination of the duties of the Board.

The questionnaire will be aggregated by the Chair. A draft of a written report will be presented to the Board for discussion at the November meeting.

The final report will be presented for consideration by the Board in December.

The Strategic Planning Committee will evaluate the Mission and Vision Statements and the goals and objectives set by the Board for the year as informed by the Board's self evaluation report.



The Board will then formulate a work plan which will highlight specific goals and objectives for improvement of identified areas to be considered for the following year.

Related Documents:

- Appendix A: Board Self Evaluation Questionnaire
- Mission and Vision Statements
- Current Strategic Plan
- GOV-18 TOR-Strategic Planning Committee
- GOV-13 Planning
- GOV-08 Board – CEO/Chief Librarian Partnership
- GOV-03 Duties and Responsibilities of Individual Board Members