



TOWN OF GRAVENHURST - EMPLOYMENT OPPORTUNITY

Director of Finance/Treasurer

Known as the “Gateway to Muskoka”, the Town of Gravenhurst is a progressive growing urban and rural municipality located in the District Municipality of Muskoka, home to 13,000 permanent year-round residents and a seasonal population of equal size. Gravenhurst offers a number of opportunities in recreation, leisure, tourism, culinary, culture, heritage, arts, sights, sounds and attractions, making it a great place to live, work and play.

The Director of Financial Services and Treasurer (DFST) provides leadership, vision, and direction in ensuring the Town financial resources are optimally utilized in the achieving the operational and strategic goals and objectives of the Town of Gravenhurst. The DFST provides financial advice to Council, the CAO, and the Senior Leadership Team while directing and managing the service areas within the Finance.

This role will interest a candidate with extensive municipal government experience, including experience working with elected officials/boards, and supervisory experience in a unionized environment. The ideal candidate will possess a university degree in Business, Finance or Commerce complimented by relevant graduate credentials, such as an MBA, MPA or CPA. Possession of Certified Municipal Officer designation is preferred. Along with a strong accounting background, the ideal candidate will be seeking out a team environment and work culture which emphasizes on-going professional development, mentorship, integrity, and continuous improvement. The ideal candidate will have the ability to think and act strategically in a political and community service environment, to build strong and enthusiastic staff teams and external alliances/partnerships. Demonstrated knowledge of Municipal, Provincial, Federal legislation/regulations/guidelines and municipal government operations, principles, best practices, and processes are required. If you have excellent conceptual, analytical, problem-solving and project/time management skills, a passion for municipal finance and a desire to make a difference, this opportunity will be of interest to you. The successful applicant will submit a current Drivers Abstract and a Police Background Check at their expense.

A salary range for this position is being established, but it will be competitive, and will include a comprehensive employee benefit plan.

To view the complete job description including summary of desired qualifications, please visit our website www.gravenhurst.ca/jobs

Applicants are invited to submit their cover letter and resume in one document following naming convention **LastName_FirstName_JobTitle** in doc., docx., or PDF format.

Applications will be accepted until **4:00 p.m. on July 2, 2024**

Attention: *Human Resources*
Corporation of the Town of Gravenhurst
3-5 Pineridge Gate,
Gravenhurst, ON P1P 1Z3
Fax: (705) 687-7016 or Email: HumanResources@gravenhurst.ca

We thank all those who apply however only those selected for an interview will be contacted.

The Town of Gravenhurst is an inclusive employer. Accommodation is available under the [Ontario Human Rights Code](#).

All information is collected in accordance with the Municipal Freedom of Information & Protection of Privacy Act, R.S.O. 1990, Chapter M. 56